**PLANNING BOARD**

**TOWN OF COLTON, NY**

**REGULAR MONTHLY MEETING**

**January 22, 2019**

**Members Present:** VP Kirke Perry, Jeff Rousell, Connie Hatch-Young, Laurie Thornton

**Members Absent:** Chairman Ed Fuhr, Harold Granager, Anne Townsend

**Public Present:** None

**Public Meeting:** Meeting called to order at 7:04pm with quorum present.  Pledge of Allegiance was recited.  VP Chairman K. Perry acting as Chairman. Chairman E. Fuhr was unable to attend. Motion made to accept the minutes from the November 2018 meeting by C. Hatch-Young.  Seconded by L. Thornton. All members were in favor. Motion passed. Motion made to adopt the agenda for this meeting by L. Thornton. Seconded by J. Rousell. All members were in favor.  Motion passed.

**Courtesy of the Floor:** none at this time.

**Public Hearing:** PB member J. Rousell created a shared folder in Google Drive for all of  the Planning Board members to use, as well as CEO D. Richards and secretary J. Cole.  This shared folder allows easier access to all documents for PB meetings, helps with editing meeting minutes before finalization and eliminates having to email minutes and documents to each member.  J. Rousell explained that all documents will be in this one folder listed under separate sub folders. J. Rousell will be sending links and instructions to all members.

**Code Enforcement Officer Report:** 2 complaints both received 30 day compliance letters.  1 permit, 4 subdivisions. Reports are being compiled for the Dept of State for permits for the DEC on flood plain determinations.  Darren will be gone March 4-7th for seminar in Lake Placid.

**Correspondence:** none at this time

**Next Planning Board meeting to be held** February 19th at 7pm.

**Adjournment:** With no further issues for discussion L. Thornton made the motion to close this meeting.  Seconded by C. Hatch-Young. All members were in favor. Meeting closed at 7:30pm

Respectfully submitted

Jennifer Cole

Secretary